

OFFICE OF THE HO WEST DISTRICT ASSEMBLY

In case of reply, the number & date
of this letter should be quoted.

OUR Ref: HWDA/ADM/36/V.2/06

Your Ref:



POST OFFICE BOX 2
DZOLOKPUITA
VOLTA REGION

DATE: 28TH Oct, 2020

THE DIRECTOR-GENERAL
NATIONAL DEVELOPMENT PLANNING COMMISSION
HEAD OFFICE
ACCRA

THRO'
THE HON. MINISTER
VOLTA REGIONAL COORDINATING COUNCIL
HO

Dear Sir,

SUBMISSION OF 2021 ANNUAL ACTION PLAN

I forward herewith, attached 2021 Annual Action Plan of Ho West District for your notice and further action.

Thank you.

DISTRICT COORDINATING DIRECTOR
(PROSPER AGBENYO)
FOR: DISTRICT CHIEF EXECUTIVE

Cc:

The Hon. Minister
Ministry of Local Government, Decentralization and Rural Development

Accra

The Head of Service
Office of the Head of the Local Government Service

Accra

The Regional Economic Planning Officer
VRCC

Ho



OFFICE OF THE HO WEST DISTRICT ASSEMBLY



2021 ANNUAL ACTION PLAN (AAP)

DISTRICT PLANNING AND COORDINATING UNIT (DPCU)

OCTOBER, 2020

SUMMARY OF ACTIVITIES/PROGRAMMES IN 2021 AAP

S/N	DEVELOPMENT DIMENSION	SUB-PROGRAMME	NO. OF ACTIVITIES/ PROGRAMMES	PERCENTAGE (%)
1	Economic Development	<ul style="list-style-type: none"> i. Trade, Industry, Tourism/Arts & Culture Devt ii. Agricultural Development 	20	22.99
2	Social Development	<ul style="list-style-type: none"> i. Education, Youth, Sports and Library Services ii. Public Health Services/Mgt iii. Community Water/Sanitation Services iv. Social Welfare/Community Devt 	28	32.18
3	Environment, Infrastructure and Human Settlement	<ul style="list-style-type: none"> i. Spatial Orderly Devt of Communities ii. Public Works/Rural Housing and Mgt iii. Feeder Roads/Transport Services iv. Natural Resource Conservation/Mgt v. Disaster Prevention/Mgt 	22	25.29
4	Governance, Corruption and Public Accountability	<ul style="list-style-type: none"> i. General Administration ii. Human Resource Mgt iii. Planning, Budgeting and Coord. 	16	18.39
5	Ghana's Role in International Affairs	<ul style="list-style-type: none"> i. International Relations and Mgt 	1	1.15
Total			87	100.00

OFFICE OF THE HO WEST DISTRICT ASSEMBLY
2021 ANNUAL ACTION PLAN (AAP)

S/N	PROG. (PBB)	SUB-PROG. (PBB)	BROAD ACTIVITIES	LOCATION	TIME FRAME (2021)				ESTIMATED BUDGET					PROG. STATUS		IMPLEMENTING DEP'T/INSTL.		
					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB	
1	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Collect and update data on businesses in the district.	Districtwide					40,000.00							x	CA	DPCU, Stats Dept, BAC
2	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Erection of 3 Revenue Barriers in 2 selected communities	Tsito, Anyirawase, Dededo					30,000.00						x		CA	DPCU, Works Dept
3	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Organize 2 Engagement with MSMEs on Bus. Mgt Practices and Fee Fixing Resolution	Dzolo kpuita, Kpedze					15,000.00						x		CA	DPCU, BAC
4	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Support Small Scale agro processing and Manufacturing industries	Districtwide					15,000.00						x		CA	DPCU, BAC
5	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Construction of Market Shed at Dodome Tsikor	Dodome Tsikor								50,000.00			x		CA	Works Dept, DPCU
6	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Support for NAFAC/Volta Fair	Ho							20,000.00x				x		CA, VRCC	DPCU
7	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Partner with NGOs/Private Agencies to develop Tourism Assets in the district (Canopy Walkway/Ote Falls)	Amedzofe							50,000.00				x		CA, DONOR	DPCU, Works Dept

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
8	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Support for Traditional Council/Festivals	Districtwide							20,000.00			x		CA	DPCU
9	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Train/Support Gender Groups/Women/Youth in IGAs (Soap, Oil Palm Processing, etc) to venture into business	Districtwide							3,000.00			x		DSWCD	CA, DPCU, BAC
10	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Assist 8 PWDs with logistics to engage in income generating activities	Districtwide							30,000.00			x		DSWCD	CA, DPCU, BAC
11	Economic Development	Trade, Industry, Tourism /Art & Cult. Dev't.	Support activities of Cultural Groups for cultural promotion	Districtwide							6,000.00			x		C4NC, CA	DPCU
12	Economic Development	Agricultural Development	Support for Gov't Flagship Prog. (PERD, PFJ, RFJ, 1D1F, 1V1D)	Districtwide							50,000.00				x	Agric Dept, CA	DPCU, BAC, MoFA
13	Economic Development	Agricultural Development	Organize 2No. training for 40 farmers in Agro-business Mgt practices	Districtwide							20,000.00			x		Agric Dept, CA	DPCU
14	Economic Development	Agricultural Development	Establish Tree Crop Nursery (Coconut, Cashew, Oil Palm, Citrus seedlings)	Dzolokpuita							20,000.00			x		Agric Dept, CA	DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
15	Economic Development	Agricultural Development	Support for CIDA-MAG	Districtwide									200,000.00		x	Agric Dept, CA	DPCU
16	Economic Development	Agricultural Development	Support for CBOs/FBOs	Districtwide						20,000.00 (MP CF)				x		Agric Dept, CA	DPCU
17	Economic Development	Agricultural Development	Support for AEAs Services	Districtwide						20,000.00				x		Agric Dept, CA	DPCU
18	Economic Development	Agricultural Development	Rehabilitation of total of 20ha degraded land using Coconut, Citrus, Cashew and Oil Palm seedlings (GPSNP)	Biakpa, Abutia Kpota, Dzolokpuita, Kpedze Todze								300,000.00		x		Agric Dept, CA	DPCU
19	Economic Development	Agricultural Development	Establish 2 demonstrations on steps in maize, rice production with farmers	Districtwide						3,000.00				x		Agric Dept, CA	DPCU
20	Economic Development	Agricultural Development	Organize 1 training for 30 Livestock/Poultry farmers on disease prevention	Abutia						5,000.00				x		Agric Dept, CA	DPCU
21	Social Services Delivery	Education, Youth, Sport & Library Services	Support for STMIE Programme	Districtwide						15,000.00x				x		GES, CA	DPCU
22	Social Services Delivery	Education, Youth, Sport & Library Services	Support for special education interventions	Districtwide						15,000.00x				x		GES, CA	DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB	
23	Social Services Delivery	Education, Youth, Sport & Library Services	Organised/Support 2 Mock Exams for BECE candidates	Districtwide						10,000.00					x		GES, CA	DPCU
24	Social Services Delivery	Education, Youth, Sport & Library Services	Organize Best Teacher Award	Dzolokpuita						15,000.00	10,000.00				x		GES, CA	DPCU
25	Social Services Delivery	Education, Youth, Sport & Library Services	Organize quarterly Monitoring of Basic/SHS Schools in the district	Districtwide						15,000.00					x		GES, CA	DPCU
26	Social Services Delivery	Education, Youth, Sport & Library Services	Scholarship and educational support for 10 brilliant but needy children	Districtwide							75,000.00 (MP CF)				x		GES, CA	DPCU
27	Social Services Delivery	Education, Youth, Sport & Library Services	Organize Annual Education Sector Review	Dzolokpuita						20,000.00					x		GES, CA	DPCU
28	Social Services Delivery	Education, Youth, Sport & Library Services	Organize My First Day at School	Kpedze Todze						12,000.00x					x		GES, CA	DPCU
29	Social Services Delivery	Education, Youth, Sport & Library Services	Supply of 750 pieces of mono/dual desks to basic schools	Districtwide								300,000.00			x		CA	GES, DPCU
30	Social Services Delivery/Dev't	Public Health Service/Mg't	Support for Ghana Health Service (GHS)	GHS - Dzolokpuita							15,000.00 (MP CF)				x		CA	GHS, DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
31	Social Services Delivery/Dev't	Public Health Service/Mg't	Undertake Quarterly Nutrition Related Activities	Districtwide						10,000.00	5,000.00			x		GHS	CA, Agric Dept, DPCU
32	Social Services Delivery/Dev't	Public Health Service/Mg't	Support for Malaria/HIV/AIDS /COVID-19 prevention activities	Districtwide						20,000.00	30,000.00			x		GHS	CA, DPCU
33	Social Services Delivery/Dev't	Public Health Service/Mg't	Conduct quarterly technical monitoring visits to health centres	Districtwide1						15,000.00				x		GHS	CA, DPCU
34	Social Services Delivery/Dev't	Public Health Service/Mg't	Organize Annual Health Review Meeting	Dzolo kpuita						10,000.00				x		GHS	CA, DPCU
35	Social Services Delivery/Dev't	Public Health Service/Mg't	Conduct Quarterly integrated disease surveillance	Districtwide						10,000.00				x		GHS	CA, DPCU
36	Social Services Delivery	Social Welfare/Community Services	Support for the implementation of LEAP Programme	Districtwide							50,000.00			x		DSWCD	CA, DPCU
37	Social Services Delivery	Social Welfare/Community Services	Undertake Child Protection and promotion interventions in 10 communities	Districtwide							4,000.00			x		DSWCD	CA, DPCU
38	Social Services Delivery	Social Welfare/Community Services	Conduct 2 monitoring visits on beneficiaries of PWD Fund and other Vulnerable Groups	Districtwide							4,000.00			x		DSWCD	CA, DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
39	Social Services Delivery	Social Welfare/Community Services	Update data on Vulnerable Groups	Districtwide2							2,000.00			x		DSWCD	CA, DPCU
40	Social Services Delivery	Social Welfare/Community Services	Carryout 4 Community mobilization programmes	Districtwide							3,500.00			x		DSWCD	CA, DPCU
41	Social Services Delivery	Social Welfare/Community Services	Undertake 2 Gender-based Violence interventions	Districtwide							2,500.00			x		DSWCD	CA, DPCU
42	Social Services Delivery	Community Water/Sanitation Services	Undertake Quarterly Fumigation/Disinfection exercise	Districtwide							15,000.00			x		CA	Zoomlion Gh. Ltd., DPCU
43	Social Services Delivery	Community Water/Sanitation Services	Support for Mgt of Solid/Liquid waste	Districtwide							10,000.00			x		CA	Zoomlion Gh. Ltd., DPCU
44	Social Services Delivery	Community Water/Sanitation Services	Support for CLTS	Districtwide							15,000.00			x		CA	Zoomlion Gh. Ltd., DPCU
45	Social Services Delivery	Community Water/Sanitation Services	Undertake quarterly Stray Animals control exercise	Districtwide					10,000.00					x		CA	Zoomlion Gh. Ltd., DPCU
46	Social Services Delivery	Community Water/Sanitation Services	Organize/Facilitate Screening of Food Vendors	Districtwide1					15,000.00					x		CA	GHS, DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
47	Social Services Delivery	Community Water/Sanitation Services	Organize quarterly public education campaigns on Solid/Liquid waste Mgt	Districtwide					15,000.00					x		CA	Zoomlion Gh. Ltd., DPCU
48	Social Services Delivery	Community Water/Sanitation Services	Construction of Mechanized Borehole at Tsyome CHPS Compound	Tsyome Afedo						40,000.00				x		CA, Works Dept	DPCU
49	Social Services Delivery	Community Water/Sanitation Services	Const. of 1No. 6-Units W/C Toilet Facility at Kpedze and Dzolo SHS	Kpedze and Dzolo SHS							225,886.64			x		CA, Works Dept	DPCU
50	Environment, Infrastructure and Human Settlement	Spatial and Orderly Devt of Communities	Acquisition of Aerial photos and digitization for 10 communities	Districtwide					10,000.00					x		Physical Plan. Dept	CA, DPCU
51	Environment, Infrastructure and Human Settlement	Spatial and Orderly Devt of Communities	Valuation of Properties	Districtwide						40,000.00				x		Physical Plan. Dept	CA, DPCU
52	Environment, Infrastructure and Human Settlement	Spatial and Orderly Devt of Communities	Installation of 10 signages in 3 Communities	Dzolo kpuita, Tsito, Akoviefe						30,000.00				x		Physical Plan. Dept	CA, DPCU, Works Dept
53	Environment, Infrastructure and Human Settlement	Spatial and Orderly Devt of Communities	Undertake quarterly Devt Control exercise	Districtwide					10,000.00		20,000.00			x		Physical Plan. Dept	CA, DPCU, Works Dept
54	Environment, Infrastructure and Human Settlement	Spatial and Orderly Devt of Communities	Payment/Documentat ion of Assembly Lands	Dzolo kpuita						100,000.00					x	CA	Physical Plan. Dept, DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
55	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Construction of DCE Residency	Dzolakpuita							250,000.00			x		CA, Works Dept	DPCU
56	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Completion of 1No. 2-Bedroom Apartment for Heads of Decentralized Dept	Dzolakpuita							350,000.00				x	CA, Works Dept	DPCU
57	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Renovation of Weto and Abutia Area Council Offices	Hlefi, Kloe							146,000.00			x		CA, Works Dept	DPCU
58	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Completion of Tsito Town Council Office	Tsito							53,387.76				x	CA, Works Dept	DPCU
59	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Completion of Avenui CHPS Compound	Avenui1							75,252.35				x	CA, Works Dept	DPCU
60	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Supply 8No. Desktop Computers and its accessories and 2No. Laptops for T/A Councils	Yingor, Kpdedze, Holuta Aflakpe, Tsito, Weto, Avatime, Abutia								80,000.00		x		CA, Works Dept	DPCU
61	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Supply furniture for T/A Councils and GNFS	Yingor, Kpdedze, Holuta Aflakpe, Tsito, Weto, Avatime, Abutia,							80,000.00			x		CA, Works Dept	DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
62	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Complete the Rehabilitation of Kpedze Todze JHS	Kpedze Todze							80,000.00				x	CA, Works Dept	DPCU
63	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Completion of Theatre at Kpedze Polyclinic	Kpedze Polyclinic								300,000.00			x	CA, Works Dept	DPCU
64	Environment, Infrastructure and Human Settlement	Public Works/Rural Housing and Mgt	Support for SIF Projects	Districtwide							50,000.00			x		CA, Works Dept	DPCU
65	Environment, Infrastructure and Human Settlement	Feeder Roads/Transport Services	Opening and Reshaping of total 8Km Feeder Roads in selected communities	Dzolo kpuita, Kpedze, Abutia							250,000.00			x		CA, Works Dept	DPCU
66	Environment, Infrastructure and Human Settlement	Feeder Roads/Transport Services	Supply/Installation of Streetlights and extension of electricity developing areas of communities	Districtwide							80,000.00			x		CA, Works Dept	DPCU, ECG
67	Environment, Infrastructure and Human Settlement	Feeder Roads/Transport Services	Const. of 0.6 U-Drain and spot improvement on Kpedze Todze (0.8Km) Feeder Road	Kpedze Todze								130,000.00		x		CA, Works Dept	DPCU
68	Environment, Infrastructure and Human Settlement	Natural Resource Conservation and Mgt	Support the implementation of Green Ghana Initiative	Districtwide							30,000.00			x		CA, Agric Dept	DPCU, FC
69	Environment, Infrastructure and Human Settlement	Natural Resource Conservation and Mgt	Undertake Climate Change Adaptation Sensitization	Districtwide					1,000.00	2,000.00				x		NADMO	CA, DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
70	Environment, Infrastructure and Human Settlement	Disaster Prevention and Mgt	Organize 2No. Monitoring/education Campaign on Rainstorm/ Windstorm Disasters in the district.						5,000.00					x		NADMO	CA, DPCU
71	Environment, Infrastructure and Human Settlement	Disaster Prevention and Mgt	Supply Relief Items to Disaster Victims	Districtwide						20,000.00				x		NADMO	CA, DPCU
72	Environment, Infrastructure and Human Settlement	Disaster Prevention and Mgt	Organize 2No. Education Campaign and Monitoring of Bush/Domestic Fire Disasters	Districtwide					5,000.00					x		NADMO	CA, DPCU
73	Governance, Corruption and Public Accountability	General Administration	Organize Statutory/Adhoc Committee meetings (DPCU, Budget Committee, Sub-Committees, Audit Committee, etc.)	HWDA						70,000.00				x		CA	DPCU
74	Governance, Corruption and Public Accountability	General Administration	Compensation for Employees	HWDA				107,792.00	1,526,412.57					x		CA	DPCU
75	Governance, Corruption and Public Accountability	General Administration	VRCC/NALAG Contributions	VRCC						30,000.00				x		CA	DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
76	Governance, Corruption and Public Accountability	General Administration	Support for Celebration of National Events (Independence Day, Farmers, World Toilet Day, UN Day Against Child Labour, etc.)	Districtwide							300,000.00			x		CA	DPCU
77	Governance, Corruption and Public Accountability	General Administration	Purchase/Maintenance of Office stationery/equipment	HWDA					10,000.00		70,000.00			x		CA	DPCU
78	Governance, Corruption and Public Accountability	General Administration	Support for Justice Administration								10,000.00			x		CA	DPCU
79	Governance, Corruption and Public Accountability	General Administration	Support for 8 Sub-Structures	Yingor, Weto, Kpedze, Abutia, Holuta Aflakpe, Avatime, Tsito							60,000.00			x		CA	DPCU
80	Governance, Corruption and Public Accountability	General Administration	Support for Capacity Building of Staff/Assembly Members	HWDA					20,000.00		80,000.00			x		CA	DPCU
81	Governance, Corruption and Public Accountability	Human Resource Mgt	Organize 1No. Training for 36 newly recruited Staff in LGS Protocols and Performance Mgt System	HWDA								20,000.00		x		CA, HR	DPCU

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					1	2	3	4	IGF	GOG	DACF	DDF	DON.	NEW	ONG	LEAD	COLLAB
82	Governance, Corruption and Public Accountability	Human Resource Mgt	Organize 1No. Training for Environmental San. Health Staff in effective Case Mgt methods	HWDA1								13,000.00		x		CA, HR	DPCU
83	Governance, Corruption and Public Accountability	Human Resource Mgt	Organize 1No. Training for 8 selected Staff in Data Records Mgt	HWDA								12,000.00		x		CA, HR	DPCU
84	Governance, Corruption and Public Accountability	Human Resource Mgt	Train 26 HoDs/HoUs/DPCU Members in procurement Mgt and M&E	HWDA						17,000.00				x		CA, HR	DPCU
85	Governance, Corruption and Public Accountability	Planning, Budgeting and Coordination	Undertake M&E on Projects/Programmes /Activities	Districtwide						50,000.00				x		DPCU	CA
86	Governance, Corruption and Public Accountability	Planning, Budgeting and Coordination	Preparation of 2022-2025 DMTDP and Composite Budget	Districtwide						70,000.00				x		DPCU	CA
87	Ghana's Role in Int'l Affairs	International Relations and Mgt	Support for Sister City and Bilateral relations	HWDA						100,000.00				x		CA	DPCU